

IN THE COURT OF COMMON  
PLEAS OF DELAWARE  
COUNTY, PENNSYLVANIA  
CIVIL DIVISION

---

DELAWARE COUNTY,  
PENNSYLVANIA,

Plaintiff,

v.

PURDUE PHARMA L.P., et al.,

Defendants.

COURT OF COMMON PLEAS  
DELAWARE COUNTY, PA  
CIVIL ACTION – LAW

No. 2017-008095

---

**ORDER REGARDING FEE FUND PAYMENTS OF VENDOR INVOICES AND  
REPORTING REQUIREMENTS**

AND NOW, this 7 day of December, 2022, it is hereby ORDERED as follows:

**I. Background**

Pursuant to the August 2, 2022 “Order Granting Plaintiffs’ Motion to Establish a Pennsylvania Opioid Fee Fund and Appoint a Special Master to Determine and Disburse Attorneys’ Fees and Establish a Procedure for Reimbursing Counsel for Documented Expenses and Costs” (hereinafter “Fee Fund Order”), the Special Master may employ vendors and services he determines to be necessary and appropriate to conduct and complete his work. The Fee Fund Order also provides that the Special Master and vendors shall be reimbursed from the Pennsylvania Opioid Fee Fund.

With Court approval the Special Master (Judge Joel Schneider, Ret.) has retained the following vendors:

1. Amy L. Collins, P.C. – Auditor for expenses, costs and fees
2. Joseph (“JoJo”) Tann – Advisor on contingent fees to produce a mathematical model to compute recoverable contingency fees.
3. Rubris – Website designer and host and provider of manual processing support for contract attorney and expense applications using Sharefile.

In addition, Archer Systems, LLC was appointed in the Fee Fund Order as the Administrator of the Fee Fund.

If needed and required, and pursuant to the authority given to the Special Master in the Fee Fund Order, the Special Master may retain additional vendors and professional support, including tax accountants and any advisors necessary and appropriate to effectuate the scope of the Special Master's authority.

## **II. Submission and Review of Vendors and Special Master Bills**

In order to assure complete transparency and accounting of the funds spent from the Fee Fund, the vendors retained by the Special Master, Amy Collins, P.C., Joseph Tann, Rubris, as well as Archer Systems, LLC, shall submit their monthly bills to the Special Master for review and approval. The Special Master shall review the bills for completeness and accuracy and assure that the nature and amount of the bills and work being done is authorized, necessary and appropriate. The Special Master shall provide his comments to the vendors on a timely basis. After being satisfied that the vendors' bills are appropriate for payment the Special Master shall authorize Archer Systems, LLC to process the invoices for payment from the Fee Fund.

The Special Master shall submit his monthly bills for review to Thomas VanKirk, Esquire, Chairman of the Board of Trustees of the Pennsylvania Opioid Misuse and Addiction Abatement Trust. Mr. VanKirk shall advise the Special Master of his comments (if any) on a timely basis. After being satisfied that the Special Master's bills are appropriate for payment, Mr. VanKirk shall authorize Archer Systems, LLC to process the invoices for payment from the Fee Fund.

The Special Master shall serve Mr. VanKirk and the Commonwealth of Pennsylvania, as represented by the Pennsylvania Attorney General (c/o the assigned AG's Office staff including David Wade James Donohue, Esquire and Neil Mara, Esquire) with copies of all vendor contracts. Upon request copies of all vendor invoices and any other requested information shall be provided to the Commonwealth of Pennsylvania, as represented by the Attorney General and Mr. VanKirk.

## **III. Reporting**

The Special Master shall submit semi-annual financial reports to the Trust (c/o Mr. VanKirk), the Commonwealth of Pennsylvania, as represented by the Pennsylvania Attorney General (c/o the assigned AG's Office staff including David Wade James Donohue, Esquire and Neil Mara, Esquire), and the Court regarding the deposits, expenditures and payments to and from the Fee Fund. The first report shall be served no later than January 31, 2023, for the time period from inception through December 31, 2022. The next report shall be served no later than July 31, 2023. Thereafter, the reports shall be served on a semi-annual basis. All reports, including any Reports and Recommendations from the Special Master, shall be timely posted on the Pennsylvania Fee Fund website (<https://paopioidfeefund.com>).

If after all approved distributions are made, including any necessary and appropriate winding down costs, there is a surplus in the Fee Fund, the surplus will be paid to the Commonwealth of Pennsylvania, as represented by, and directed by the Pennsylvania Attorney General's Office pursuant to its instructions.

BY THE COURT:

HON. BARRY C. DOZOR

DATED: Dec. 1, 2022